

WORCESTER COUNTY JOB OPPORTUNITIES

DEPARTMENT: RECREATION & PARKS
JOB TITLE: PARKS WORKER I – PART TIME/TEMPORARY (SEASONAL)
COMPENSATION: GRADE 8/STEP 8 - \$17.49 HOURLY
WORK LOCATION: WORCESTER COUNTY RECREATION CENTER, 6030 PUBLIC LANDING ROAD
SNOW HILL, MARYLAND AND OTHER PARK LOCATIONS ACROSS WORCESTER
COUNTY
WORK SCHEDULE: VARIES- DAYS, EVENINGS, AND WEEKENDS AS NEEDED
APPLICATION PERIOD: UNTIL FILLED

JOB SUMMARY: Under the immediate supervision of the Parks Crew Leader, schedules, performs, and oversees park repair/maintenance operations in the County parks systems.

GENERAL REQUIREMENTS

- Pre-employment background check
- Safety Sensitive position requiring Drug and Alcohol Testing
- Possession of a valid driver's license, and a motor vehicle history with less than 4 points
- May work on days, evenings, and weekends to support tournaments, events, or weather-related events etc.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES

- Performs various semi-skilled and skilled labor tasks;
- Determines, reports, and corrects safety issues throughout parks;
- Operates and maintains a variety of hand and power operated tools;
- Operates and maintains gas/diesel powered, electrically driven, and/or hydraulically operated equipment/machinery;
- Performs preventative maintenance and makes minor repairs to facilities, equipment and vehicles;
- Mows grass, uses weed eater, and removes debris from property; maintains trees, shrubs, and flowers
- Maintains basketball and tennis courts as well as recreation/athletic fields; prepares fields for programs and games;
- Performs plumbing and carpentry tasks;
- Assist with Recreation Department requests, special events and programming needs to include set-up, break-down, man hours, field preparation, etc.
- May be required to report outside regular work hours due to inclement weather.
- Completes assigned tasks accurately and by established deadlines.
- Cross train and back up other staff as needed
- Establishes and maintains harmonious working relationships with co-workers, elected or appointed officials, and the general public using tact, discretion, sound judgment, and professionalism
- Complies with safety programs, procedures training, fire drills, COOP plans, etc. and works safely
- Ensures confidentiality of information and records and complies with record retention schedule
- Adheres to the Worcester County Government Personnel Rules & Regulations
- Performs all other duties as assigned.

QUALIFICATIONS AND SKILLS

- Valid driver's license and driving record of less than 4 points (MD)
- Basic math skills required;
- Basic knowledge of grounds keeping, plumbing, carpentry, and maintenance / repair of small equipment;
- Basic knowledge of the operation and function of tools, equipment, and vehicles used in the construction and maintenance of parks operation;
- Ability to follow verbal and written instructions; read street signs; keep records and logs; complete written forms; and to communicate effectively with the public. Ability to apply acquired knowledge to increasingly varied and complex tasks;
- Ability to perform duties independently and as part of a team; ability to train on equipment and vehicles of higher complexity; ability to complete assigned tasks by established deadlines;
- Ability to perform manual physical labor including frequent walking, bending, stooping, lifting, and carrying heavy objects.

SAFETY ANALYSIS

(Rarely (<5% of the time), Occasional (5-25% of the time), Frequent (25-75% of the time); Constant (>75% of the time)
Ability to perform manual physical labor including frequent walking, bending, lifting, and carrying heavy objects up to 60 lbs. Heavy Work - Constant viewing and lifting over 10lbs; Frequent talking, hearing, carrying, pushing, pulling, lifting and

moving of objects over 25lbs; Occasionally over 60lbs. Known hazards include risks associated with impacts, heat, chemicals, and sharp objects. Work environment involves everyday risks typical of such places as parks, playgrounds, and swimming pools. Work environment may also involve exposure to adverse and inclement weather conditions.